

Farhad Lajevardi

Los Angeles, CA

(818)519-2078, (818)406-8567 lajevardi.f@gmail.com

Civil Engineer with more than 10 years of experience in design, cost estimation, construction supervising and structural drafting with a deep knowledge in concrete and construction technology. Making coordination and liaison between the field crews/activities, subcontractors, engineers and management. Having a perfect knowledge of different trades and scopes of work and the ability to supervise and delegate responsibilities to crew members. Dealing with all aspects of subcontractor scheduling. Computer literate to complete all the electronic forms, reports and documents accurately. Professional in Estimating and bidding on new projects and finding the best local subcontractors in different states and locations.

EDUCATION and CERTIFICATES

EIT/FE (California)

General Contractor B (California)

Executive Management (Industrial management Institute – Tehran, Iran)

Bachelor of Science in Civil Engineering

SKILLS PROFILE

- Computer proficient in **MS Project, Word, Excel**
- Proficiency in **AutoCAD** and structural drafting.
- Ability to estimate, follow up and update the construction budgets
- Promotes teamwork and communication.
- Strong ability to meet tight project deadlines with high level of accuracy and proficiency
- Proficiency in English and Farsi

PROFESSIONAL PROFILE

Homer Construction Inc. (Los Angeles, CA)

Jan. 2009 – Apr. 2011

- Construction Superintendent

- Supervised and coordinated the new construction and remodeling of single family houses
- Prepared material take off and estimated construction project budget
- Prepared bid documents and contracts
- Processed submittals, RFI's and change orders
- Purchased and quality checked the materials
- Scheduled the subcontractors and supervised the construction activities
- Coordinated the subcontractors
- Updated the schedules and monitoring the construction activities
- Promoted job site safety and teamwork
- Co-ordination between Architects, Structural and MEP engineers with RFI and meeting

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Work experience continued:

Setec Batiment (Consultant Engineer-Iran Subsidiary)

Aug. 1995 – Nov. 2008

PROJECT: Heravi Commercial Building

PROJECT MANAGER

- Oversaw the design and construction activities throughout development process of the 13 stories **steel structure**.
- Prepared the structural drawings regarding the final architectural plans
- Prepared and submit construction project budget estimates
- Prepared contracts and negotiated changes and additions to contractual agreements
- Developed and implemented quality control and quality assurance

PROJECT: High Rise Buildings

ASSISTANT CONSTRUCTION SUPERVISOR - QUALITY CONTROL

- Supervised the construction activities of the high rise **concrete structure** from beginning up to end of the project.
- Prepared material take off and structural details.
- Scheduled and monitored the process of subcontractors.
- Maintained the safety in jobsite.
- Assisted the project superintendent and project manager in site inspection
- Coordinated and supervised a group of staff in the fields of architectural, structural, mechanical and electrical.
- Estimated project costs and invoices of contractors and developed project proposals
- Quality checked of construction activities and materials used.
- Analyzed and designed concrete structure of a 500,000 sq.ft Tower's parking area including retaining walls and utilities around the location of buildings

REFERENCES AVAILABLE UPON REQUEST