

Azita Badri, B. Sc. Civil Engineering

65 Palatine Ave. #302
Irvine, CA 92612
Phone: (949) 872-6112
E-mail: azitabadri@gmail.com

Objective

Seeking an engineering position to offer my education and experience in civil engineering and further advancing my career.

Summary of Qualifications

Five years of consolidated experience working in public and private sectors in the areas of engineering, office management, and administration.

Professional Experience

Civil Engineer

8/2010- 12/2010

BA INC. Los Angeles, CA

Duties: Worked on multi-million dollar freeway improvements on I-405, including preparation of engineering plans and technical documents, using AutoCad, Microstation and Microsoft Office software. Prepared engineering project proposals for Ports of Los Angeles and Long Beach, and transit projects for Los Angeles METRO. Finalized as-built plans. Management of project filling system. Assisted with administrative activities in support of project implementation.

Assistant Civil Engineer

1/2010- 8/2010

RMC INC. Santa Ana, CA

Duties: Served as assistant project engineer working on SR-91 freeway improvements, primarily interacting with utilities companies and coordinating with agencies the client and affected agencies including Caltrans, OCTA, and RCTC. Prepared construction plans using Microstation and AutoCad for SR-91, and I-5/Jamboree improvement projects. Prepared project Fact Sheets.

Assistant Engineer

1/2008 – 4/2009

Energy and Environment INC.
Huntington Beach, CA

Duties: Worked on major renewable energy and waste-management projects for clients such as Boeing and GM. Assisting in preparation of engineering project proposals. Prepared engineering plans and construction documents using AutoCad and Microsoft Office software. Performed site evaluations and established design requirements. Coordinated projects with governmental and permitting agencies.

Interior Designer
Lake View Inc., Newport Beach, CA

1/2007-1/2008

Duties: Conducted initial interviews with clients to establish their preferences, habits, and tastes. Defined budget requirements. Prepared floor plans and sketches utilizing computer-aided design software. Presented and discussed design proposals and alternatives with clients. Prepared cost estimates for different alternatives. Modified design alternatives to clients' satisfaction.

Roma Flooring Design Co.
Orange, CA

3/2005-12/2006

Duties: Worked as a store manager supervising 9 employees, reviewed all purchase and sales orders, and conducted sales and marketing efforts for the company. Contributed to corporate sales increase by 14% in 6 months. Managed daily operations of a flooring supplies store. Coordinated activities of a midsize sales team. Handled bookkeeping and payrolls. Managed logistics and customer relations.

Technical & Computer Skills

- Design & Drafting (AutoCAD & Microstation) Computer Aided
- Power Point, Word, Excel & Microsoft Project Microsoft Office,
- Operating system Windows 2000
- Highway Capacity Software (HCS) Synchro,
- knowledge of Caltrans Highway Design Manual Working
- Development Procedure Manual Caltrans Project
- Manual on Uniform Traffic Control Devices (MUTDC), and Caltrans Standard Plans California

Education

Bachelor of Science in Civil Engineering
University of California, Irvine

June 2008

References

References will be provided upon request.